

LAFON ACRES

Risk Analysis Management Plan

Date: 6 October 2025

Revisit Annually



IDENTIFY HAZARDS	WHAT WOULD CAUSE THIS?	MANAGE THE RISK	DO - ELIMINATE, MINIMIZE, ISOLATE	CHECK & ACT - STEPS TO MONITOR
Personal accident or injury	• Person not looking where they are going • Person falls over • Person pushing or shoving one another • General carelessness • Disorderly behaviour • Running	• Daily checks of pathways • Signage regarding staying on pathways • Guidelines for Groups sent to organiser and re-iterated on arrival • Regular repairs and maintenance of public areas • Warning signs when unexpected issues occur	• Supervision of children • Keep to pathways • Awareness of uneven ground • Read safety signage, if appropriate • Being considerate to other visitors, especially when moving as a large group • Ensure everyone is aware of Guidelines	• Notify Lafon Acres staff • Qualified First Aider will attend. • Incident report must be completed
Person is lost or unaccompanied	• Inadequate supervision • Inadequate adult to child ratio • Persons lack of awareness of risk in such a situation	• Children cannot enter Lafon Acres without a supervising adult • Guidelines for groups sent to organiser and re-iterated on arrival	• Supervision of children • Keep to pathways • Ensure everyone is aware of Guidelines	• Contact staff • Notice and description of missing person called out to all staff who will keep a lookout/help search • When located, missing person will be escorted back to group
Person bitten or scratched by animal	• Straying off pathways in walk-through enclosures • Person ignores written and/or verbal instructions • Lack of adequate supervision • Curiosity	• Signage • Guidelines for groups sent to organiser and re-iterated on arrival • Safety barriers	• Groups of children have a 1:4 minimum ratio of adult supervisors • Observe and follow signs and staff instructions • Group leaders to make group aware of risks and supervise • Ensure everyone is aware of Guidelines	• Notify Lafon Acres staff • Qualified First Aider will attend • Incident report must be completed

Animal escape	•Accidental release due to staff error	•Regular monitoring of enclosure condition and security • Care with entry and exit of staff and personnel from paddocks • Appropriate design of enclosure	• An awareness of possible danger, in the event of a serious natural disaster	•Staff implement “Animal Escape” procedure • All visitors to follow direction of the staff
Dropping food, clothing or litter into enclosures	•Desire to attract animal and observe reaction • Accidental release (e.g. blown by wind) • Desire to feed animals	•Rubbish bins are available for your use • Signage informing visitors of the need to respect the homes of our animals • Signage for animals not too be fed • Guidelines for groups sent to organiser and re-iterated on arrival	•Utilise rubbish bins • Inform visitors of the need to respect the ‘homes’ of our animals and of the danger items of rubbish can pose to animals when playing or ingesting them and that some animals are on special diets as per Guidelines • Make sure clothing is worn or held securely	•Don’t attempt to retrieve any item from pen/ paddock • Notify staff of the item ending up in pen/paddock • Notification will be passed to relevant staff to retrieve the item when appropriate
Person falling ill	•Lack of medication •Pre-existing condition	•Unable to control	•Please ensure that all required medications (for asthma, allergies etc.) are readily at hand and that pre-existing conditions are notified and that provision has been made for this	•Notify Lafon Acres staff • Qualified First Aider will attend • Incident report must be completed
Fire	•Deliberate • Accidental • Careless activity	•Staff Emergency Evacuation drills completed 6monthly	•Care with use of tools and accelerants • Care with BBQ and gas bottles • Reporting suspicious behaviour	•Staff will implement ‘Emergency Evacuation’ procedure • All visitors will follow directions of Reserve staff
Natural Disasters	•Natural Process	• Unpreventable	• Unpreventable	•Staff will implement ‘Emergency Evacuation’ procedure • All visitors will follow directions of staff
Traffic hazards	•Inadequate supervision •Inadequate adult:child ratio • Lack of awareness of risk in such a situation	•Off street parking is available. • Lafon Acres vehicles are very rarely needed in public areas.	•Be aware of other traffic • Supervise children at all times • Drive carefully when entering/exiting the carpark	•Notify Lafon Acres staff • Qualified First Aider will attend • Incident report must be completed

Person falling in water trough	• Person not looking where they are going • Straying off the pathway • General carelessness • Disorderly behaviour	• Signage • Guidelines for groups sent to organiser and re-iterated on arrival	• Supervision of children • Keep to pathways • Awareness of uneven ground • Read safety signage, if appropriate • Ensure everyone is aware of Guidelines	• Notify Lafon Acres staff • Qualified First Aider will attend, if medical attention is required • A supply of towels is kept in the Main Building • Incident report must be completed
Weather related hazards	• Lack of adequate protection against: dehydration, heat, cold, rain, wind, UV radiation	• Sun block can be available in the farm/barn area • Various sheltered areas around the reserve	• Visitors must check the weather forecast and ensure everyone is suitably protected from the elements • Please bring your own sunscreen • Water is available in the farmyard to refill drink bottles	• Notify Lafon Acres staff • Qualified First Aider will attend • Incident report must be completed

Protect equipment and property

To protect my property from theft we have a current Camera and Alarm system in place in the sheds and on the main property.

This Document is true and correct on 6 October 2025

Rachael Lafon

Owner and operator at Lafon Acres

